Renewing your licence via GoBusiness Licensing Portal (for licences which have expired for more than 6 months but less than 3 years)

Steps
1. Make an appointment to submit a late renewal application at LTA Customer Service Centre, 10 Sin Ming Drive S575701. Select "Public Service Vehicle" > "Vocational Licence" > "Late Renewal" when making your appointment. Bring along the following documents: • NRIC • Valid Singapore driving licence • Vocational licence card (if you misplaced the vocational licence card, please bring a copy of police report stating the loss of vocational licence) • Completed the late renewal application form for vocational licence • $25 payable via Nets/FlashPay/CashCard
2. LTA will assess if your licence can be renewed. If your late renewal application is successful, a letter will be sent to inform you of the requirements to fulfil. If you misplaced the approval letter or did not receive it after 14 working days, please LTA.

3. After meeting all the requirements stated in the late renewal approval letter, make an appointment at the LTA Customer Service Centre, 10 Sin Ming Drive. Select "Public Service Vehicle" > "Vocational Licence" > "Renewal" when making your appointment. Bring along the following documents:
 	
• NRIC
• Valid Singapore driving licence
• Vocational licence card
• Late renewal approval letter
• To meet any outstanding requirements stated in the late renewal approval letter:
    i. Completed medical reports
    ii. Original proof of refresher course registration
    iii. Documents to show no outstanding MediSave contributions
• $40 renewal fee via Nets/FlashPay/CashCard